



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Cheryl Dinolfo
County Executive

Brayton McK. Connard, SPHR
Director

TITLE: NUTRITION ASSISTANT PART TIME (Provisional* Appointment)

SALARY: \$22,861 - \$29,402 annually

LOCATION: Monroe County Department of Public Health

JOB SUMMARY:

This position in the Monroe County Public Health Department provides a wide range of psychosocial, low risk nutrition, and breastfeeding information to clients of the Women, Infants, and Children (WIC) program. Work also includes providing support to professional WIC staff. The work is conducted in accordance with WIC regulations, guidelines and procedures. Work may be conducted on weekends and in the evenings. The employee reports directly to and works under general supervision of a senior-level staff member. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma; PLUS either:

- (A) One (1) year paid full-time or its part-time equivalent experience** in a health, social service, or visiting nurse setting, OR providing classroom instruction in an educational setting; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in human services*** or social science; OR,
- (C) Any equivalent combination of education and experience as defined by the limits of (A) and (B) above.

**Acceptable experience does not include maintenance, cleaning, or related experience.

***Human services include social work, social welfare, vocational and psychological counseling and educational psychology.

SPECIAL REQUIREMENTS:

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY DEPARTMENT OF PUBLIC HEALTH
111 WESTFALL ROAD - HUMAN RESOURCES, RM: 752B
ROCHESTER, NY 14620

Posting Date: April 18, 2016

Posting Deadline: April 28, 2016

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.